

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
September 11, 2014

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:18 pm by Chairperson of the Board, Monica Guzman. Board members present were John Ibanez, Judy Flores, Kristal Koga, Dr. Michael Bevacqua and Jenevieve Ooka. Also present were Dept. of Chamorro Affairs President Joseph Cameron, CAHA Staff, Program Coordinator IV Jacqueline Balbas and Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED AUGUST 5, 2014

Ms. Ooka moved to table the minutes of August 5, 2014. Motion seconded by Ms. Flores.

UNANIMOUSLY APPROVED

III. PRESIDENT / CHAIRPERSON'S REPORT

President Cameron reported that he had a meeting with the Lt. Governor pertaining to a particular vendor for the Chamorro Village which led into a discussion with Frank Lizama on his blacksmithing apprenticeship project. Mr. Lizama indicated to the Lt. Governor that the costs in purchasing coal and metal was depleting his resources in completing his project. Mr. Cameron then brought it to the attention of the Board Chair that the project could possibly be an apprenticeship program rather than a grant. This decision would be made by the Board. Mr. Cameron recommended that CAHA meet with Mr. Lizama to get an idea of the overall costs to conduct an apprenticeship program.

President Cameron also reported that with the recent construction of Untalan Middle School, he questioned the Director of Dept. of Public Works on how the construction could have passed through the % for the Arts process of which the Director did not have an answer to. According to Board Chair Guzman, CAHA lost approximately \$80,000 from this project alone. President Cameron stated that the matter is currently being researched but in the mean time, had requested CAHA Staff Balbas to get in contact with Taling Taitano who heads finance to obtain information on whether an architectural/engineering design had gone out and when, was there an RFP that went out and when? or did they opt to design to build. The dates need to be known to see whether this project was before the rules & regulations were promulgated. However, this should not be an excuse but rather CAHA would have to be more aggressive / proactive in enforcing this program. In moving forward, President Cameron mentioned that there are six (6) opportunities currently out there and has requested that meetings be held with these entities to immediately engage in a Memorandum of Agreement in addition to the letters issued. CAHA was provided a list of the permits by the Department of Public Works which shall be emailed to the board.

Chairperson Guzman had mentioned that there are also some projects under the Hot Bond Funds that may qualify for this program. President Cameron stated that it was brought up to the attention of GEDA's Legal Counsel which would have to be reviewed. President Cameron stated that the contact person on any issues with regards to the Hot Bond projects is Larry Toves. President Cameron requested that CAHA Staff Balbas send a letter to John Rios & Mana Tajeron of GEDA, with a cc copy to Larry Toves and the Attorney General on projects that need to be identified from the Hot Bond Funds.

IV. OLD BUSINESS

A. Percent for the Arts

1. GCEF
2. GPA
3. Okkodo High School
4. GRMC (Medical City)
5. Pending GIAA (Airport), GCC, UOG, GHURA

Chairperson Guzman stated that the board has been given a general review of the % for the Arts Project thus far with no further updates from members.

B. New/Renewal of Board Members / Strategic Plan

Chairperson Guzman requested that this item be tabled for next meeting.

C. Memorandum of Agreement for Gallery in Guam Museum

Chairperson Guzman requested that this item be tabled for next meeting.

D. Masters Nominations

Chairperson Guzman reported that seven (7) nominations were received. Four of which were repeats and three (3) new ones. The panel decided to move four of them to the next step of interview process.

V. NEW BUSINESS

A. Okkodo Ratification - % for the Arts Amount Distribution

A copy of the letter from the Guam Education Finance Foundation (GEFF) stating the distribution of the Percent for the Arts Funds was provided to the board. Chairperson Guzman requested that the board move to make a motion in ratifying the distribution amounts set forth by GEFF. Vice Chair Ibanez questioned whether any of the amounts stated had already been paid out and if any of the board members have actually reviewed the Procedures & Guidelines pertaining to the % for the Arts Law as it specifically states how the monies are to be used. Ibanez's interpretation of the law is that monies are given in a form of a grant and as a governing body, decides who receives the funds. President Cameron then stated that he had a discussion with Senator Ailene Yamashita and has stated that she clearly supports the distribution of the funds and recommends that the board support it in moving forward.

Chairperson Guzman then stated that if the board allocates monies from the % program, it is legal as setting policy, in which President Cameron agreed.

Ms. Flores understood the concern that Vice Chair Ibanez had as the distribution of the funds will eventually go back to the schools but would be setting precedence if every school were to make the same request. Therefore, the board has to ensure that the law is abided by. Ms. Flores recommended that this be tabled.

Chairperson Guzman suggested that the cap on the grants be increased to support more organizations.

After some discussion on ratifying this issue, Vice Chair Ibanez reiterated his concern that not one of the board members reviewed the law, policies and procedures of the % for the Arts Program and that he wanted to ensure that the board was making the right decision and votes accordingly on what has been set forth. Ibanez understood the policies and procedures in providing only two options 1) the contracting entity does a Request for Proposals for artwork or 2) funds are to be given to CAHA who would then in turn distribute the funds to individuals and/or organizations through grants not to exceed \$3,000. There was no indication that an entity could dictate how the funds are to be distributed.

Chairperson Guzman expressed that this particular project is of the same principal as the others in which the contractor has a say in selecting artists by sitting as a member on the selection committee. However, Vice Chair Ibanez agrees that the contractor could make a selection but disagrees that the contractor be the only one to make a decision when there are five individuals that make up the selection committee.

Ms. Ooka understood the point that Vice Chair was making as in the Guam Power Authority process, a call out was made for artists to participate but in this particular project, there was no call out but rather funds were dictated to go to various entities. This process did not provide any opportunity for other groups who need funding to submit an application and be on a panel for review. By allowing this could set precedence on how funds are distributed if there is no screening or application process which could go to one group and not to many. This is where the board would need to know if procedures were followed in which all artists are engaged and provided the opportunity to participate in programs like this. By allowing to approve the distribution of funds from GEFF could deter in fulfilling what the mission and goal is for the program.

Ms. Flores suggested that a Thank you letter be sent out if monies have already been distributed.

Chairperson Guzman recommended that the board make a motion on ratifying this issue and have a subcommittee to go through the details of the program as recommended by President Cameron. Vice Chair Ibanez expressed that he would vote nay. Ms. Ooka suggested that an email be sent to the board in order to allow for more time to review the law, policies and procedures of the % program and come up with their own interpretation and understanding and vote via email within a week.

Of the amounts listed for distribution, \$20,000 had already been paid out to Rigalu Foundation.

B. % for the Arts Bank Account Resolution

Ms. Flores moved to approve the % for the Arts Bank Account Resolution. Motion seconded by Vice Chair Ibanez.

UNANIMOUSLY APPROVED

C. Grant Extension Requests; Guampedia, J. Sablan, L. Naholowa'a & Pa'a Taotao Tano

Upon reviewing all grant extensions, Ms. Ooka moved to approve Guampedia grant extension until October 31, 2014, Johnathan Sablan until October 15, 2014, Leiana Naholowa'a until December 31, 2014 as requested. Motion seconded by Ms. Flores

UNANIMOUSLY APPROVED

The grant extension request from Pa'a Taotao Tano is pending further details to include date clarification, reason for extension and project timeline.

D. Approval/Disapproval of FY 2015 Grant Applications

Arts-in-Education

Vice Chair Ibanez reported its Arts-in-Education panel recommendations as follows:

Gail Rendall – disapproved funding due to having receiving funding for over 10 years with same project provided to same schools particularly in the south. The panel recommended that the applicant reapply with a change in focus on project and service other demographic areas. After the panel had met, a panel member felt that although Gail did receive funding over a period of years, her project focused on perpetuating the art form and the value of the environmental aspect of it. Therefore, Gail could possibly be granted some amount.

Eileen Sablan – panel recommended approving \$6,200 with stipulation to provide commitment letters from teachers participating in project and provide timeline on dates, time and location.

Victor Tuquero – panel recommended approval of \$4,500 and that applicant provide letter of commitment from participating schools and service new schools preferably the north and south.

After some discussion on funding applicants, Vice Chair Ibanez expressed that the board set policies and procedures in funding on a declining basis and that applicants who received funding for consecutive number of years would not be eligible to apply for a year(s). Furthermore, recommended seeking advise from NEA on how grants are processed to include whether or not incomplete applications are accepted. Several board members felt that should be the process and shall remain firm accepting only completed applications.

Underserved

Guma Mami, Inc. for Creative Spirits and Photo Voice – panel recommended funding amount of \$8,500 with a stipulation that applicant must provide evidences of workshops and project to be submitted with their reports to CAHA which must include photo and video documentation.

Jacqueline Sablan – panel recommended funding amount of \$10,000 with stipulation that applicant must provide evidences of workshops and project to be submitted with their reports to CAHA which must include photo and video documentation.

Catholic Charities of the Diocese o Agana dba Catholic Social Services – panel recommended funding amount of \$9,500 with stipulation that applicant must provide evidences of workshops and project to be submitted with their reports to CAHA which must include photo and video documentation.

I Famagu'on-ta, Child Adolescent Services Division, GBHWC – panel recommended funding amount of \$5,000 with stipulation that applicant must provide evidences of workshops and project to be submitted with their reports to CAHA which must include photo and video documentation.

Chairperson Guzman stated that both Jacqueline Sablan & I Famagu'on-ta were awarded on a declining basis. However, CAHA Staff Barcinas stated that this policy has yet to be firmed up as several applicants have not been awarded on a declining basis.

The total amount awarded under Underserved is \$33,000 which is \$10,500 less than actual amount of \$43,500. Any application(s) under the other disciplines that the board felt would fall under underserved could receive funding.

Visual Arts

Soung Il Jeagal – panel recommended funding of \$3,582. Panel felt his project was interesting in the subject matter of culinary arts and that it would be publicized in a Korean magazine.

Milagros Moguel – panel felt the project of creating a tapestry for FestPac was unique and different. Panel recommended funding of \$2,643.78.

Isla Center for the Arts – project continues to remain the same in providing art contests, student art exhibitions and rotating art exhibits. Panel recommended funding \$10,000 due to the wide range of exhibits and projects they continue to provide with the limited funding.

Yeon Park – artworks created by applicant are regarded highly and of high quality. Applicant will be creating artworks in Chamorro pre contact period and requested \$10,000. Panel suggested reducing the scope from 10 original paintings to 7 and to do without the production of a 12 month calendar. Panel recommended funding \$5,000.

San Vicente Catholic School - applicant was very vague and did not clearly describe the type of art workshops that would be performed therefore not giving the panel confidence. Panel liked that they will utilize local seasoned artists to be mentors to the students however, they did not identify artisans in particular art forms i.e., a painter, a weaver, a carver. Although the panel felt the project was worthwhile and will benefit the school children of San Vicente, much of the budget was set aside for administrative and studio space for the exhibit. The exhibit space rental could possibly be donated and some of the admin support could be absorbed by the faculty. Panel recommended funding of \$5,000 towards purchasing art supplies.

Albert Toves – panel felt sand art was a rare and unique medium and wanted to encourage and support the project however much of the funding request per budget breakdown went to other fees which the panel felt the grant shouldn't fund. Therefore, panel recommended funding of \$1,580 for materials and supplies.

The total amount the panel recommended was \$27,805.78.

Folk Arts

Inetnon Gef Pa'go & Ronald Acfalle – panel felt they had worthy projects but was concerned that Inetnon Gef Pa'go's funding requested was specifically to pay for the project coordinator. Funding is considered provided not the entire amount would go towards administrative costs but rather artistic expenses. Panel recommended \$7,000 for Inetnon Gef Pa'go and \$6,000 for Ronald Acfalle.

Greg Pangelinan & Francisco Lizama – received funding for many years but application was not strong enough however, panel recommended funding. Panel recommended funding of \$4,000 each.

Bernice Nelson – project proposed is good however, application was not detailed enough. Applicant applied before for a publication but did not receive funding. The panel did consider funding the project. Panel recommended funding of \$2,000.

Ms. Flores then recommended that in the case of Francisco Lizama in which the cost of materials amounts to \$3,000, that his project be placed under an apprenticeship program instead as stated by President Cameron in his report.

CAHA Staff Barcinas reported to the board that she did meet with Francisco Lizama on the overall costs of an apprenticeship program. Based on an overall budget of \$10,000, Mr. Lizama

would apprentice at least 3 in both mid level and advance at 768 hours with half the cost towards supplies & materials while the other half for his artistic fee.

Chairperson Guzman recommended that CAHA fund apprenticeship programs/projects separately from the grant process. A curriculum could be established for the various apprenticeship programs with the assistance of Ann Marie Arceo. The programs could possibly be managed by Chamorro Studies or an ANA grant.

Panel recommended a total \$23,000.

Performing Arts

Academy of our Lady – panel recommended no funding
Santa Barbara Catholic School – panel recommended no funding
UOG Endowment Foundation – panel recommended no funding
UOG Theatre – panel recommended funding
Guam Symphony Society – panel recommended funding
Cantate – panel recommended no funding
Ayuda Foundation – panel recommended funding. This application was moved under the discipline of Underserved.

Media Arts

Kyle Mandapat – panel recommended funding of \$8,000
Rubyjane Buhain-Redila – panel recommended \$3,000
Guampedia Foundation, Inc. – panel recommended full funding of \$10,000
Dulce Nombre De Maria Cathedral-Basilica – panel did not entertain application for the reason of the issues that surround the Basilica. The project director submitted a letter withdrawing her involvement on the grant project.
Troy Aguon – panel recommended funding of \$3,000

Panel recommended a total of \$24,000.

Special Projects

Ms. Flores reported that the panel did not further entertain applications that were not completed thoroughly.

Dawn Reyes – panel felt project merited funding. Panel recommended that applicant consult with educational and historical experts to ensure the accuracy of the book's content. Ms. Flores has viewed Ms. Reyes first book and although the book was great, the contents were wrong which spoke about where the men and women lived which was totally opposite in the book.

Jillette Leon Guerrero – Ms. Flores recuse herself from evaluating project as she has the drawings and have made a calendar but Ms. Leon Guerrero would like to publish a book with historical comments. The panel did question how much impact it will give to our community. However, the panel liked the concept and thought it was a great project that warranted funding.

Taliea Strohmeier – no matching funds identified.

Tricia Lizama – panel felt project warranted funding. Panel asked that applicant identify the traditional and humanities' scholars for the project.

Elizabeth Bowman – Panel liked the concept presented and felt it warranted funding. The proposed website would be a welcome resource for the community.

Pacific Historic Parks – panel liked the “Art in the Park Program” and felt that it merited funding. The idea of youth participating in the program being able to convey what they’ve learned through the art was well received.

Ayuda Foundation – panel thought the project would impact the community and was worthwhile that it should be funded as there are limited resources available for elementary students. CAHA staff reported that two applications were submitted however, only one project could be funded. The foundation left the decision to the board on which project to fund.

The following applications were not recommended for funding:

Taliea Strohmeier – no matching funds identified

Guam Humanities Council – project is ongoing which began prior to CAHA's FY 2015 project period.

Claudia Lamparzyk

Joseph D. Guerrero Jr.

Jonathan Diaz

Ian Catling

Baltazar Bell

****NOTE: Panel recommendations are attached as reference.**

Chairperson Guzman recommended to set aside some monies under underserved to fund other projects.

After continued deliberation on the distribution of funds on applications recommended for funding with no final approval, the following amounts were recommended:

Arts in Education

Gail Rendall - \$0.00

Eileen Sablan - \$6,200

Victor Tuquero – \$4,500

Folk Arts

Inetnon Gef Pa’go - \$6,000

Ronald Acfalle - \$5,000

Bernice Nelson - \$2,000

Greg Pangelinan - \$4,000

Francisco Lizama - \$4,000

Media Arts

Kyle Mandapat - \$6,000

Rubyjane Buhain-Redila - \$3,000

Guampedia Foundation - \$8,000

Cathedral Basilica - \$0.00

Troy Aguon - \$3,000

Performing Arts

Academy of Our Lady of Guam - \$0.00

Santa Barbara Catholic School - \$0.00

UOG Endowment Foundation - \$0.00

University of Guam Theater - \$6,000

Guam Symphony Society - \$7,000

Cantate Guam - \$0.00

Special Projects

Dawn Reyes - \$5,000
Jillette Leon Guerrero - \$7,000
Taliea Strohmeyer - \$0.00
Tricia Lizama - \$8,000
Guam Humanities Council - \$0.00
Pacific Historic Parks - \$6,800
Elizabeth Bowman - \$8,000
Claudia Lamparzyk - \$0.00
Joseph D. Guerrero Jr. - \$0.00
Jonathan Diaz - \$0.00
Ian Catiling - \$0.00
Baltazar Bell - \$0.00
Ayuda Foundation - \$0.00

Underserved

Guma Mami Inc. - \$8,500
Jacqueline Sablan - \$10,000
Catholic Social Service - \$10,000
I Famaguon'ta Child Adolescent Div., GBHWC - \$5,000
Ayuda Foundation - \$10,000 (application moved from Performing Arts)

Visual Arts

Soung Jeagal - \$3,000
Milagros Moguel - \$2,500
Isla Center for the Arts - \$9,000
Yeon Sook Park - \$4,500
San Vicente Catholic School - \$4,500
Albert S. Toves III - \$1,500

Total grant amount awarded is \$168,000 of which \$43,500 is underserved and \$10,700 is Arts-in-Education.

Ms. Flores moved to recess the final approval of grant awarded through e-vote. Motion seconded by Vice Chair Ibanez.

UNANIMOUSLY APPROVED

The Guam Council on the Arts and Humanities Agency's regular board meeting reconvened on September 26, 2014 at 3:55pm by Chairperson of the Board, Monica Guzman. Board members present were John Ibanez, Kristal Koga, Dr. Michael Bevacqua and Jenevieve Ooka. Also present were President Joseph Cameron, CAHA Staff, Program Coordinator IV Jacqueline Balbas and Administrative Officer Sherrie Barcinas.

Chairperson Guzman requested that the amounts under Underserved totaling \$43,500 be reduced to fund an autistic and veterans project. With some discussion, the board recommended the following amounts:

Guma Mami, Inc. - \$7,000
Jacqueline Sablan - \$7,000
Catholic Social Service - \$8,000
Ayuda Foundation - \$8,000
I Famagu'on-ta, Child Adolescent Div., GBHWC - \$5,000

Total funding: \$35,000 with \$8,500 to be distributed between the autistic and veterans projects.

Chairperson Guzman then stated the overall amounts of each disciplines as recommended by the board in its September 11, 2014 board meeting with the inclusion of the revised amounts for Underserved as follows:

Arts in Education Grant Award of \$10,700
Folk Arts Grant Award of \$21,000
Media Arts Grant Award of \$20,000
Performing Arts for Grant Award of \$13,000
Special Projects Grant Award of \$34,800
Underserved Grant Award of \$35,000
Visual Arts Grant Award of \$25,000

Total Grant Award of \$159,500 for Fiscal Year 2015.

Ms. Ooka moved to approve the grant awards for Fiscal Year 2015. Motion seconded by Vice Chair Ibanez.

UNANIMOUSLY APPROVED

VI. BUDGET REPORTS

FESTPAC FY 2014

CAHA Staff Barcinas reported that the current balance in the account is \$163,896.63 an increase in its last reporting of \$25,000 from DFS. The first installment payment of approximately \$16,666.67 is still pending from Bank of Guam.

CAHA FY 2014

- **Revolving Account** - CAHA Staff Barcinas reported that the actual balance in the revolving account is \$395.94 with \$8,700 set aside for Louis Vuitton Masters Project, \$1,500 for PREL, Interactive Activity at GMIF \$627.73, \$1.01 Guam Preservation Trust Sponsorship for PREL Talk Story and \$112,000 from Okkodo High School % Program which will be deposited into the new bank account once established.
- **Overall Budget** – CAHA Staff Barcinas reported that by the end of the fiscal year, the appropriation balance would be at \$5,976.72. The monies placed in reserved remain in reserved but will be utilized to pay for indirect costs of 16.01% of salaries.

CAHA FY 2015

CAHA Staff Barcinas reported that this year's budget was increased from \$307,500 to \$316,660 to include the Hay Pay that was implemented in January 2014. In addition, \$30,000 was appropriated for Sustainability and Capacity Building Workshops which will be funded from the Tourist Attraction Fund. Discussion was made on whether these funds would go directly to CAHA and placed in its Revolving Fund Account or through Dept. of Administration.

VII. 2016 FESTIVAL OF PACIFIC ARTS

A. 2016 Guam Delegation

Chairperson Guzman stated that the board had discussed that Thelma Hechanova will serve as the lead in the diaspora. The call out for the Guam delegation has yet to be determined, possibly by January 2015.

Coordinating Committee Update

Chairperson Guzman reported that there will be a meeting held September 27, 2014 at 2:00pm. DFS and PDN is on board as latte sponsors and a possible announcement next week for Ambros. Matson will also be on board providing cash and in-kind while Pepsi would like to also become a sponsor. The logistics headed by President Cameron will begin mobilizing after the election.

B. Programming Committee Meeting

Chairperson Guzman stated that the next programming committee meeting is October 4, 2014 with a break for the holidays and regroup in February 2015. By then, monthly meetings will be held for the Chairs of each committee.

VIII. OTHER ANNOUNCEMENTS & DISCUSSIONS

With discussion on the apprenticeship programs, Chairperson Guzman questioned Dr. Bevacqua if there was a possibility in which the University of Guam could assist in coming up with a curriculum for the masters. Dr. Bevacqua stated there are materials in developing a curriculum, however it is difficult for the masters to make a transition on what needs to be done week by week. President Cameron suggested shadowing the masters in order to allow for such report to evolve. Chair Guzman was concerned that we will be losing our masters and how would we perpetuate the art form. Dr. Bevacqua felt that it would be left with CAHA to determine what would be the best way to convert into knowledge while it still exists through video and/or instruction manual. President Cameron then added to say that the apprenticeship program should entail having levels of progression, from basic to advanced. This will enable the apprentices to further practice the tradition. Chairperson Guzman recommended that the board look into pursuing the framework of those art forms that are near distinction.


Next board meeting scheduled for October 7, 2014 at 3:00pm.

IX. ADJOURNMENT

With no further discussion, Ms. Ooka moved to adjourn the meeting at 4:27 pm. Motion seconded by Ms. Koga.


UNANIMOUSLY APPROVED

Minutes prepared by:



Sherrie A.D. Barcinas
Administrative Officer
Guam CAHA

Concurred by:



Joseph Artero-Cameron
President, Guam CAHA
Div. of Dept. of Chamorro Affairs

Attested to be true and correct by:



Monica Guzman
Chairperson
Guam CAHA Board of Directors